



FedLine® Education

FedEDI®: Add Customer Maintenance

The screenshot shows the FedLine Home page. At the top, there is a navigation bar with the Federal Reserve Financial Services logo, a user greeting "Welcome, User Name (ABA# 9999-9999-9)", and a "Logout" button. Below the navigation bar, the page title is "Financial Services FedLine® Home". A "Welcome to FedLine Home!" message is displayed. A callout box with a blue border highlights the following text:

By completing this module you should be able to:

- Define specific originator and receiver information the FedEDI Plus service will use to generate reports
- Identify the steps to subscribe to send originator and receiver reports directly to a corporate customer.

Choose an option below to continue.

[I have used this before](#) | [I am a first time User](#)

At the bottom of the page, there is a copyright notice: "© 20XX Federal Reserve Banks".



FedLine® Education

FedEDI®: Add Customer Maintenance

The screenshot shows the FedLine Financial Services user interface. At the top, there is a header with the Federal Reserve logo, a user greeting "Welcome, User Name (ABA# 9999-9999-9)", and a "Logout" button. Below the header is a navigation bar with a "FedACH" tab highlighted. The main content area is titled "Financial Services" and includes a "Notifications" sidebar on the left with sections for "Current Service Alerts: 0" and "Current Announcements: 0". A central text block explains that the page is the starting point for services and provides instructions on using tabs and returning to the page. A "New to FedLine?" box offers a link to the "Learning Center". A callout box points to the "FedACH" tab with the instruction: "Click FedACH, to open the FedACH suite page for access to authorized services." At the bottom, there is a trademark notice and a copyright notice for 20XX Federal Reserve Banks.



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FedEDI®: Add Customer Maintenance

Welcome, User Name (ABA# 9999-9999-9) Logout

FedLine® Home | Learning Center

FedACH: FedACH Services
ACH BANK PLEASANT TOWN, USA

General

- ▣ About FedACH
- ▣ Contact Us for Help

Settlement Information

- ▣ Settlement Summaries

File Information

- ▣ Search for File
- ▣ Processing Summary

Batch Information

- ▣ Search for Batch

Item Information

- ▣ Search for Item
- ▣ Derive a Return Item
- ▣ Derive Multiple Return Items
- ▣ Derive an NOC Item
- ▣ List Derived Returns or NOCs

Risk Services

- ▣ Risk Origination Monitoring
- ▣ Risk Returns Reporting
- ▣ RDFI File Alert

FedEDI Plus and Reports

- ▣ DFI Maintenance
- ▣ **Customer Maintenance**
- ▣ View Scheduled Reports
- ▣ On Demand Reports

About FedACH Services

The Federal Reserve provides FedACH Services to more than 21,000 ACH participants, affording them an economical and efficient way to process payments. The FedACH service provides a paperless exchange of debit and credit transactions among business and consumer accounts at financial institutions.

FedACH is used for pre-authorized recurring payments, such as payroll, corporate payments to vendors, Social Security, insurance premiums and utility payments as well as non-recurring payments such as point-of-purchase and telephone-initiated entries.

Welcome to FedACH Services
FIRST M LAST
999999999 ACH Bank

You are authorized for the following FedACH Services:

- Information Services
- Derive Returns and NOCs
- Origination Monitoring - Set/Edit Criteria, Release Pended Batches

New and Updated Features in this Release

The following enhancements are included in the latest release of FedEDI Plus:

- Generates Return Item and NOC reports at the originator level by specifying Company ID. This feature allows these reports to be produced and sent directly to the originator.
- Makes reports available via FedLine file delivery channels (Advantage, Command and Control).
- Provides the ability to direct individual reports to specific e-mail addresses.
- Provides a new Originator Setup report to help ODFIs identify originators that are receiving returns, rejects and NOCs.

[back to top](#)

Step 1: Click Customer Maintenance, under the FedEDI Plus and Reports heading to access customer setup options.



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FedACH: Customer Maintenance - Search ?
ACH BANK PLEASANT TOWN, USA

Select an ABA from the drop-down list and click View List to see a list of all established Customers for this ABA. Once an ABA has been selected, you will also have the option of entering a Customer Name, Receiver Account Number or Company ID to narrow your search for a specific Customer.

DFI:

To narrow your search for a specific Customer, you may optionally select another search criteria from the drop-down list below and enter a value in the Search Detail box then click View List.

Search Criteria:

Search Detail:

Step 2: Click the drop-down arrow to view a list of authorized ABA numbers.

FedACH: Customer Maintenance - Search ?
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Select an ABA from the drop-down list and click View List to see a list of all established Customers for this ABA. Once an ABA has been selected, you will also have the option of entering a Customer Name, Receiver Account Number or Company ID to narrow your search for a specific Customer.

DFI:

To narrow your search for a specific Customer, you may optionally select another search criteria from the drop-down list below and enter a value in the Search Detail box then click View List.

Search Criteria:

Search Detail:

Step 3: Select a DFI ABA.

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Select an ABA from the drop-down list and click View List to see a list of all established Customers for this ABA. Once an ABA has been selected, you will also have the option of entering a Customer Name, Receiver Account Number or Company ID to narrow your search for a specific Customer.

DFI:

To narrow your search for a specific Customer, you may optionally select another search criteria from the drop-down list below and enter a value in the Search Detail box then click View List.

Search Criteria:

Search Detail:

Step 4: Click **View List** to enter a new customer.



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FedACH: Customer Maintenance - Search

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Select an ABA from the drop-down list and click View List to see a list of all established Customers for this ABA. Once an ABA has been selected, you will also have the option of entering a Customer Name, Receiver Account Number or Company ID to narrow your search for a specific Customer.

DFI: 999999999

To narrow your search for a specific Customer, you may optionally select another search criteria from the drop-down list below and enter a value in the Search Detail box then click View List.

Search Criteria: Select Criteria

Search Detail:

View List Reset

Search Results

999999999 ACH BANK

No Customers set up for DFI.

There are currently no Customers set up for this DFI ABA. To set up a new customer, select Add New Customer or select a new DFI ABA from the drop-down.

Step 5: Click Add New Customer to enter a new customer.

Add New Customer

Customer Name	Receiver Account Number	Company ID	Edit	Delete
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FedACH: Customer Maintenance - Main ?
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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes.

Customer Information | **Email Contact Information** | **Report Information**

Enter the new Customer information below. To add a New Receiver Account ID, enter the new value below and click Add to List. To delete an existing Company ID, select the desired value in the list and click Delete Selected. leading zeros, all dashes and all spaces for Account Number and Company service will recognize and display '00123-4' and '12 34' as '1234' once entered will match regardless of their case.

Customer Name:

New Receiver Account Number:

Defined Receiver Account Number(s):

New Company ID:

Defined Company ID(s):

Enter Customer Name and New Receiver Account Number. Multiple Account Numbers and Company IDs can be added. At least one Account Number (for Receiver reports) or Company ID (for Originator reports) is required.

Step 6: Click Add to List.



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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes.

Customer Information | **Email Contact Information** | **Report Information**

Enter the new Customer information below. To add a New Receiver Account Number or New Company ID, enter the new value below and click Add to List. To delete an existing Receiver Account Number or Company ID, select the desired value in the list and click Delete Selected. NOTE: The service ignores leading zeros, all dashes and all spaces for Account Number and Company ID. For example: the service will recognize and display '00123-4' and '12 34' as '1234' once entered. Alphabetic characters will match regardless of their case.

Customer Name:

New Receiver Account Number:

Defined Receiver Account Number(s):

New Company ID:

Defined Company ID(s):

The new Receiver Account Number has been added to the Defined Receiver Account Number(s) List.

Enter the New Company ID.

Step 7: Click Add to List.



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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes.

Customer Information **Email Contact Information** **Report Information**

Enter the new Customer information below. To add a New Receiver Account Number or New Company ID, enter the new value below and click Add to List. To delete a Receiver Account Number or Company ID, select the desired value and click Delete Selected. Leading zeros, all dashes and all spaces will be removed. The new Company ID has been added to the Defined Company ID(s) list. The service will recognize and display '00' for Receiver Account Numbers and Company IDs that will match regardless of their case.

Customer Name:

New Receiver Account Number:

Defined Receiver Account Number(s):

New Company ID:

Defined Company ID(s):

The new Company ID has been added to the Defined Company ID(s) list.

Step 8: Click on the **Email Contact Information** tab to enter contact information.



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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes.

Customer Information | **Email Contact Information** | **Report Information**

Encrypted Email is an optional way to receive FedEDI Plus reports. An existing Contact can be assigned to receive a report via Encrypted Email by clicking the Edit button next to the Contact below, or by clicking the Contacts button next to a specific report on the Report Information tab.

To set up a new Contact, enter the Contact Name and the Contact Email Address in the space provided then click Add Contact. To edit or delete an existing Contact, click the appropriate icon next to the corresponding Contact Name. Up to 100 contacts may be added using this feature.

Contact Name:

Contact Email Address:

Contact Name	Contact Email
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Add contact information by entering the contact's name and email address. Please confirm the email information is correct before submitting to ensure that sensitive data is only sent to the correct contacts. Up to 100 optional contacts may be added.

Step 9: Click Add Contact.



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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes.

Customer Information | **Email Contact Information** | **Report Information**

Encrypted Email is an optional way to receive FedEDI Plus reports. An existing Contact can be assigned to receive a report via Encrypted Email by clicking the Edit button next to the Contact below, or by clicking the Contacts button next to a specific report on the Report Information tab.

To set up a new Contact, enter the Contact Name and the Contact Email Address in the space provided then click Add Contact. To edit or delete an existing Contact, click the appropriate icon next to the corresponding Contact Name. Up to 100 contacts may be added using this feature.

Contact Name:

Contact Email Address:

Contact Name	Contact Email	Edit	Delete
Jane Smith	JSmith@Corp1.com		

Step 10: Click the **Report Information** tab to manage customer report subscriptions



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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes. Submit Cancel

Customer Information | **Email Contact Information** | **Report Information**

Listed below are the reports that are available. To start generating a report for this Customer, select the desired report format in the appropriate drop-down list. To stop generating a report, select "No Report" in the appropriate drop-down list.

Encrypted Email and FedLine channel delivery are optional ways to receive FedEDI Plus reports. Email Contacts can be assigned to a specific report by clicking on the Contacts button that will be displayed after choosing the desired report format. To receive a specific report via FedLine, click the FedLine box next to the report. To receive all current report subscriptions via FedLine, click the box at the top of the reports list. All reports delivered via FedLine will be sent to a single electronic delivery point.

Receiver Report Options					All <input type="checkbox"/>
Description	Format	Frequency	Advanced Options	Email Contacts	FedLine
International (IAT) - Receiver Report	No Report ▾	<input type="radio"/> Daily			
Payment Data Information File	No File ▾	<input type="radio"/> Daily			
Remittance Advice Detail Report	No Report ▾	<input type="radio"/> Daily			
Remittance Advice Summary Report	No Report ▾	<input type="radio"/> Daily			
Social Security Beneficiary Report	No Report ▾	<input type="radio"/> Daily			

The report selection screen allows you to select the desired report format (HTML, PDF or TXT), frequency (if available), and the FedLine delivery option to begin generating a specific report for this DFI.

Step 11: Click the drop down arrow for the Remittance Advice Detail Report.



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FedACH: Customer Maintenance - Main ?
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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes. Submit Cancel

Customer Information | **Email Contact Information** | **Report Information**

Listed below are the reports that are available. To start generating a report for this Customer, select the desired report format in the appropriate drop-down list. To stop generating a report, select "No Report" in the appropriate drop-down list.

Encrypted Email and FedLine channel delivery are optional ways to receive FedEDI Plus reports. Email Contacts can be assigned to a specific report by clicking on the Contacts button that will be displayed after choosing the desired report format. To receive a specific report via FedLine, click the FedLine box next to the report. To receive all current report subscriptions via FedLine, click the box at the top of the reports list. All reports delivered via FedLine will be sent to a single electronic delivery point.

Receiver Report Options					All <input type="checkbox"/>
Description	Format	Frequency	Advanced Options	Email Contacts	FedLine
International (IAT) - Receiver Report	No Report				
Payment Data Information File	No File				
Remittance Advice Detail Report	No Report	<input type="radio"/> Daily			
Remittance Advice Summary Report	No Report	<input type="radio"/> Daily			
Social Security Beneficiary Report	No Report	<input type="radio"/> Daily			

Step 12: Click the appropriate format selection.



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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes. Submit Cancel

Customer Information | **Email Contact Information** | **Report Information**

Listed below are the reports that are available. To start generating a report for this Customer, select the desired report format in the appropriate drop-down list. To stop generating a report, select "No Report" in the appropriate drop-down list.

Encrypted Email and FedLine channel delivery are optional ways to receive FedEDI Plus reports. Email Contacts can be assigned to a specific report by clicking on the Contacts button that will be displayed after choosing the desired report format. To receive a specific report via FedLine, click the FedLine box next to the report. To receive all current report subscriptions via FedLine, click the box at the top of the reports list. All reports delivered via FedLine will be sent to a single electronic delivery point.

Receiver Report Options					All
Description	Format	Frequency	Advanced Options	Email Contacts	FedLine
International (IAT) - Receiver Report	No Report				
Payment Data Information File	No File	<input type="radio"/> Daily			
Remittance Advice Detail Report	HTML	<input checked="" type="radio"/> Daily	Advanced	Email	<input type="checkbox"/>
Remittance Advice Summary Report	No Report	<input type="radio"/> Daily			
Social Security Beneficiary Report	HTML	<input checked="" type="radio"/> Daily		Email	<input type="checkbox"/>

Step 13: Click the Email button.



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FedACH: Customer Maintenance - Multiple Contact Setup ?
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Corporate Customer 1
Payment Data Information File Report

To set up a new Contact, enter the Contact Name and Contact Email Address in the space provided then click Add Contact. This will add the Contact to the Selected Contacts list below, assigning the address to receive this report. Up to 10 Contacts may be assigned to each report.

Contact Name:

Contact Email Address:

To subscribe an existing Contact to the report, select the Contact from the Available Contacts box and click the down arrow to add them to the Selected Contacts box.

Available Contacts

Contact Name	Contact Email
Jane Smith	JSmith@corp1.com

Selected Contacts

Contact Name	Contact Email

Please click Continue to return to the Customer Maintenance Main page. You must click Continue to return to the Customer Maintenance Main page to save your changes.

Existing contacts can be subscribed to this report by highlighting their name in the Available Contacts box and clicking **Add**.

Enter new contact information by entering the contact's name and email address and clicking **Add Contact**. This will add the new contact to the 'Selected Contacts' list.

Please confirm the email information is correct before submitting to ensure that sensitive data is only sent to the correct contacts. Up to 10 contacts may be assigned to each report.

Step 14: Click **Continue** to return to the Customer Maintenance screen.



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Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes. Submit Cancel

Customer Information | **Email Contact Information** | **Report Information**

Listed below are the reports that are available. To start generating a report for this Customer, select the desired report format in the appropriate drop-down list. To stop generating a report, select "No Report" in the appropriate drop-down list.

Encrypted Email and FedLine channel delivery are optional ways to receive FedEDI Plus reports. Email Contacts can be assigned to a specific report by clicking on the Contacts button that will be displayed after choosing the desired report format. To receive a specific report via FedLine, click the FedLine box next to the report. To receive all current report subscriptions via FedLine, click the box at the top of the reports list. All reports delivered via FedLine will be sent to a single electronic delivery point.

Receiver Report Options			
Description	Format	Frequency	Advanced Option
International (IAT) - Receiver Report	No Report	<input type="radio"/> Daily	
Payment Data Information File	No File	<input type="radio"/> Daily	
Remittance Advice Detail Report	HTML	<input checked="" type="radio"/> Daily	Advanced Email <input type="checkbox"/>
Remittance Advice Summary Report	No Report	<input type="radio"/> Daily	
Social Security Beneficiary Report	HTML	<input checked="" type="radio"/> Daily	Email <input type="checkbox"/>

The Payment Data Information File, Remittance Advice Detail Report, the Remittance Advice Summary Report, and the Return Ratio Report have optional **Advanced** setup Options

Step 15: Click the **Advanced** button to select specific SEC codes for a selected report.



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FedACH: Customer Maintenance - Advanced Setup ?
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Customer Information

Customer Name: Corporate Customer 1

Receiver Account Number(s): 123456
 abc9999
 z00001
 z00002

Company ID(s):

Advanced Remittance Advice Detail Report Setup

Select the SEC code(s) below that the service should scan for when generating the Remittance Advice Detail Report for this customer.

Remittance Advice Detail Options

SEC Codes	<input checked="" type="radio"/> All	<input type="checkbox"/> CCD	Corporate Credit or Debit
		<input type="checkbox"/> CCD+	Corporate Credit or Debit with Addenda
		<input type="checkbox"/> CIE	Customer Initiated Entry
		<input type="checkbox"/> CIE+	Customer Initiated Entry with Addenda
		<input type="checkbox"/> CTX	Corporate Trade Exchange
		<input type="checkbox"/> CTX+	Corporate Trade Exchange with Addenda
		<input type="checkbox"/> POS	Point of Sale Entry with Addenda
		<input type="checkbox"/> PPD	Prearranged Payment and Deposit Entry
		<input type="checkbox"/> PPD+	Prearranged Payment and Deposit Entry with Addenda
		<input type="checkbox"/> WEB	Internet Initiated Entry
		<input type="checkbox"/> WEB+	Internet Initiated Entry with Addenda

Each ACH item on a new page: Yes No

Please click Continue to return to the Customer Maintenance Main page. You must click Submit on the Customer Maintenance Main page to save your changes.

Select the boxes next to one or more individual SEC codes to scan for specific SEC codes.

Step 16: Click **Continue** to submit your requests and return to the **Customer Maintenance** screen.



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FedACH: Customer Maintenance - Main ?
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999999999 ACH BANK

Customer Name: Corporate Customer 1

Step 17: Click **Submit** to apply all Customer Maintenance changes.

IMPORTANT: Select **Submit** to apply all customer setup changes.

Customer Information

Email Contact Information

Report Information

Listed below are the reports that are available. To start generating a report for this Customer, select the desired report format in the appropriate drop-down list. To stop generating a report, select "No Report" in the appropriate drop-down list.

Encrypted Email and FedLine channel delivery are optional ways to receive FedEDI Plus reports. Email Contacts can be assigned to a specific report by clicking on the Contacts button that will be displayed after choosing the desired report format. To receive a specific report via FedLine, click the FedLine box next to the report. To receive all current report subscriptions via FedLine, click the box at the top of the reports list. All reports delivered via FedLine will be sent to a single electronic delivery point.

Receiver Report Options					All
Description	Format	Frequency	Advanced Options	Email Contacts	FedLine
International (IAT) - Receiver Report	<input type="button" value="No Report"/>	<input type="radio"/> Daily			
Payment Data Information File	<input type="button" value="No File"/>	<input type="radio"/> Daily			
Remittance Advice Detail Report	<input type="button" value="HTML"/>	<input checked="" type="radio"/> Daily	<input type="button" value="Advanced"/>	<input type="button" value="Email"/>	<input type="checkbox"/>
Remittance Advice Summary Report	<input type="button" value="No Report"/>	<input type="radio"/> Daily			
Social Security Beneficiary Report	<input type="button" value="HTML"/>	<input checked="" type="radio"/> Daily		<input type="button" value="Email"/>	<input type="checkbox"/>



FedLine® Education

FedEDI®: Add Customer Maintenance

FedACH: Customer Maintenance - Main ACH Bank PLEASANT TOWN, USA

999999999 ACH BANK

Customer Name: Corporate Customer 1

IMPORTANT: Select Submit to apply all customer setup changes. Submit Cancel

Customer Information | **Email Contact Information** | **Report Information**

Listed below are the reports that are available. To start generating a report for this Customer, select the desired report for "Report" in the appropriate column.

Encrypted Email and Contacts can be assigned after choosing the desired report. To assign, click the "Email" button next to the report. To assign multiple reports, click the "Advanced" button next to the reports list. All reports are available for this Customer.

Now that you've completed this module you should be able to:

- Define specific originator and receiver information the FedEDI Plus service will use to generate reports
- Identify the steps to subscribe to send originator and receiver reports directly to a corporate customer.

To choose another module, use the navigation along the top of the page.

Description	Format	Frequency	Advanced Options	Email Contacts	FedLine
International (IAT) - Receiver Report	No Report	<input type="radio"/> Daily			
Payment Data Information File	No File	<input type="radio"/> Daily			
Remittance Advice Detail Report	HTML	<input checked="" type="radio"/> Daily	Advanced	Email	<input type="checkbox"/>
Remittance Advice Summary Report	No Report	<input type="radio"/> Daily			
Social Security Beneficiary Report	HTML	<input checked="" type="radio"/> Daily		Email	<input type="checkbox"/>