



# FedLine® Education

## FedEDI®: DFI Maintenance

The screenshot shows the FedLine Home page. At the top, there is a navigation bar with the Federal Reserve logo, a user greeting "Welcome, User Name (ABA# 9999-9999-9)", and a "Logout" button. Below the navigation bar, there are tabs for "FedACH" and "Financial Services". The main content area features a "Financial Services FedLine® Home" header and a "Welcome to FedLine Home!" message. A sidebar on the left contains "Today's date: 12/22/20XX", "Time you logged in: 09:47 AM EST", "Your last login was: 12/21/20XX, 09:50 AM EST", and "Notifications" with links for "Current Service Alerts: 0", "Current Announcements: 0", and "Refresh Alerts / Announcements". A central box contains the text: "By completing this module you should be able to:" followed by a bulleted list of four objectives. Below the list, it says "Choose an option below to continue." and provides two links: "I have used this before" and "I am a first time User". At the bottom, there is a copyright notice: "© 20XX Federal Reserve Banks".

Today's date: 12/22/20XX.  
Time you logged in: 09:47 AM EST  
Your last login was: 12/21/20XX, 09:50 AM EST

**Notifications**

Current Service Alerts: 0  
[View Alerts](#)

Current Announcements: 0  
[View Announcements](#)

[Refresh Alerts / Announcements](#)

Financial Services  
**FedLine® Home**

Welcome to FedLine Home!

You have logged in to FedLine. FedLine Home is the starting point for Federal Reserve Financial Services.

Use the tabs above to access the services available to you. Return to this page via the FedLine Home link to access other services and receive new service notifications.

**New to FedLine?**  
See the [Learning Center](#) for information to help you get the most out of FedLine.

**By completing this module you should be able to:**

- Use the DFI Maintenance function to:
  - Identify the steps to create Report Headings
  - Identify the steps to create and update Email Contacts
  - Identify the steps to subscribe to or modify DFI level reports
  - Identify the steps to manage customer level report delivery via a FedLine Channel

Choose an option below to continue.

[I have used this before](#) | [I am a first time User](#)

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# FedLine® Education

## FedEDI®: DFI Maintenance

The screenshot shows the FedLine Financial Services dashboard. At the top, there is a header with the Federal Reserve logo, a user welcome message, and a 'Logout' button. Below the header is a navigation bar with a 'FedACH' tab highlighted. A callout box points to the 'FedACH' tab with the text: 'Click FedACH, to open the FedACH suite page for access to authorized services.' The main content area is titled 'Financial Services' and includes a 'Notifications' sidebar on the left, a central message about the dashboard being the starting point for services, and a 'New to FedLine?' box on the right. The footer contains a trademark notice and a copyright notice for 20XX Federal Reserve Banks.

Today's date: 12/22/20XX.  
 Time you logged in: 09:47 AM EST  
 Your last login: 12/21/20XX, 10:15 AM EST

Welcome, User Name (ABA# 9999-9999-9)

FedLine® Home | Learning Center

**Logout**

**FedACH**

**Financial Services**

Click **FedACH**, to open the FedACH suite page for access to authorized services.

is the starting point for Federal Reserve Financial Services.

Use the tabs above to access the services available to you. Return to this page via the FedLine Home link to access other services and receive new service notifications.

**Notifications** ?

Current Service Alerts: 0  
[View Alerts](#)

Current Announcements: 0  
[View Announcements](#)

[Refresh Alerts / Announcements](#)

**New to FedLine?**  
 See the [Learning Center](#) for information to help you get the most out of FedLine.

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# FedLine® Education

## FedEDI®: DFI Maintenance

Welcome, User Name (ABA# 9999-9999-9)

[FedLine® Home](#) | [Learning Center](#)

Logout

**General**

- ▣ [About FedACH](#)
- ▣ [Contact Us for Help](#)

**Settlement Information**

- ▣ [Settlement Summaries](#)

**File Information**

- ▣ [Search for File](#)
- ▣ [Processing Summary](#)

**Batch Information**

- ▣ [Search for Batch](#)

**Item Information**

- ▣ [Search for Item](#)
- ▣ [Derive a Return Item](#)
- ▣ [Derive Multiple Return Items](#)
- ▣ [Derive an NOC Item](#)
- ▣ [List Derived Returns or NOCs](#)

**Risk Services**

- ▣ [Risk Origination Monitoring](#)
- ▣ [Risk Returns Reporting](#)
- ▣ [RDFI File Alert](#)

**FedEDI Plus and Reports**

- ▣ [DFI Maintenance](#)
- ▣ [Customer Maintenance](#)
- ▣ [View Scheduled Reports](#)
- ▣ [On Demand Reports](#)

**FedACH: FedACH Services**  
ACH BANK PLEASANT TOWN, USA

**About FedACH Services**

The Federal Reserve provides FedACH Services to more than 21,000 ACH participants, affording them an economical and efficient way to process payments. The FedACH service provides a paperless exchange of debit and credit transactions among business and consumer accounts at financial institutions.

FedACH is used for pre-authorized recurring payments, such as payroll, corporate payments to vendors, Social Security, insurance premiums and utility payments as well as non-recurring payments such as point-of-purchase and telephone-initiated entries.

Welcome to FedACH Services  
FIRST M LAST

999999999 ACH Bank

You are authorized for the following FedACH Services:

- Information Services
- Derive Returns and NOCs
- Origination Monitoring - Set/Edit Criteria, Release Pended Batches

**New and Updated Features in this Release**

The following enhancements are included in the latest release of FedEDI Plus:

- Generates Return Item and NOC reports at the originator level by specifying Company ID. This feature allows these reports to be produced and sent directly to the originator.

**Step 1: Click DFI Maintenance, under the FedEDI Plus and Reports heading to access customer setup options.**

RDFI Quick Scan and includes IAT entries and addenda item counts.

- Provides the ability to direct individual reports to specific e-mail addresses.
- Provides a new Originator Setup report to help ODFIs identify originators that are receiving returns, rejects and NOCs.



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH:** DFI Maintenance - Search ?  
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Select DFI from the drop-down list and click Next to see setup information about DFI selected.

DFI:

**Step 2:** Click the drop-down arrow to view a list of authorized RTN numbers.

**FedACH:** DFI Maintenance - Search ?  
ACH BANK PLEASANT TOWN, USA

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Select DFI from the drop-down list and click Next to see setup information about DFI selected.

DFI:   
Select DFI ABA  
111111111  
555555555  
999999999

**Step 3:** Select 999999999 from the DFI drop-down menu.

**FedACH:** DFI Maintenance - Search ?  
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Select DFI from the drop-down list and click Next to see setup information about DFI selected.

DFI:

**Step 4:** Click the Next button to continue.



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Main** ?  
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**999999999 ACH BANK**

**IMPORTANT: Select Submit to apply all DFI setup changes.**

**Report Heading Information** | **Email Contact Information** | **Report Information** | **FedLine Maintenance**

The following text fields can be used to identify the name and contact information of your financial institution. This information will appear at the top of the page for most reports generated.

Report Heading 1:   
Example Text: ACH Bank, Pleasant Town, USA

Report Heading 2:   
Example Text: Telephone: 555-555-5555, Fax: 555-555-5555, email: Customer.Service@ACHBank.com

Enter Report Heading Information. This could be the financial institution's name and contact information or any other information the financial institution wishes to display. Both Report Headings are required.

**Step 5:** Click on the **Email Contact Information** tab to continue setup.



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Main** ?  
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**999999999 ACH BANK**

**IMPORTANT: Select Submit to apply all DFI setup changes.**

**Report Heading Information** | **Email Contact Information** | **Report Information** | **FedLine Maintenance**

Encrypted Email is an optional way to receive FedEDI Plus reports. An existing Contact can be assigned to receive a report via Encrypted Email by clicking the Edit button next to the Contact below, or by clicking the Contacts button next to a specific report on the Report Information tab.

To set up a new Contact, enter the Contact Name and the Contact Email Address in the space provided then click Add Contact. To edit or delete an existing Contact, click the appropriate icon next to the corresponding Contact Name. Up to 100 contacts may be added using this feature.

Contact Name:   
Contact Email Address:

Contact Name	Contact Email	Edit	Delete

**Step 6:** On the **Email Contact Information** tab enter contact information by entering the contact's name and email address; click **Add Contact**.

Please confirm the email information is correct before submitting to ensure that sensitive data is only sent to the correct contacts. Up to 100 optional contacts may be added.



# FedLine® Education

## FedEDI®: DFI Maintenance

FedACH: DFI Maintenance - Main ?  
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**IMPORTANT:** Select Submit to apply all DFI setup changes.

**Report Heading Information** | **Email Contact Information** | **Report Information** | **FedLine Maintenance**

Encrypted Email is an optional way to receive FedEDI Plus reports. An existing Contact can be assigned to receive a report via Encrypted Email by clicking the Edit button next to the Contact below, or by clicking the Email button next to a specific report on the Report Information tab.

To set up a new Contact, enter the Contact Name and the Contact Email Address in the space provided then click Add Contact. To edit or delete an existing Contact, click the appropriate icon next to the corresponding Contact Name. Up to 100 contacts may be added using this feature.

Contact Name:

Contact Email Address:

Contact Name	Contact Email	Edit	Delete
Jane Smith	jsmith@ACHBank.com	<input checked="" type="checkbox"/>	

**Step 7:** Click **Edit** to subscribe the selected Contact to DFI reports.



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Contact Edit** ?  
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**999999999 ACH BANK**

Encrypted Email is an optional feature. The Contact Name, Contact Email Address and Current Report Subscriptions for this Contact may be changed from this page.

Contact Name:

Contact Email Address:

**Current Report Subscriptions**

- ACH Routing Number Activity Report
- Customer Transaction Activity Report
- Death Notification Report
- International (IAT) - RDFI Report
- Notification of Change - ODFI Report
- Originator Setup Report
- Receiver Setup Report
- Return Item - ODFI Report

Update the subscriber name or email address if needed by entering the appropriate details. To add or change the subscribed reports, click the check box next to any available reports that should be emailed directly to this contact. To stop sending a report, simply uncheck the selection box. Only reports that are currently subscribed will be available for selection.

**Step 8:** Click **Continue** to return to the DFI Maintenance screen.

Please click Continue to return to the DFI Maintenance page. You must click Submit on the DFI Maintenance page to save your changes.



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Main** ?  
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**999999999 ACH BANK**

**IMPORTANT: Select Submit to apply all DFI setup changes.** Submit Cancel

**Report Heading Information** | **Email Contact Information** | **Report Information** | **FedLine Maintenance**

Encrypted Email is an optional way to receive FedLine Plus reports. An existing Contact can be assigned to receive a report via Encrypted Email by clicking the Email button next to a specific report.

**Step 9: Click on the Report Information tab to subscribe to DFI reports.**

To set up a new Contact, enter the Contact Name and Contact Email Address provided then click Add Contact. To edit or delete an existing Contact, click the appropriate icon next to the corresponding Contact Name. Up to 100 contacts may be added using this feature.

Contact Name:

Contact Email Address:  Add Contact

Contact Name	Contact Email	Edit	Delete
Jane Smith	jsmith@ACHBank.com		



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Main** ?  
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**999999999 ACH BANK**

**IMPORTANT: Select Submit to apply all DFI setup changes.** Submit Cancel

**Report Heading Information** | **Email Contact Information** | **Report Information** | **FedLine Maintenance**

Listed below are the reports that are available. To start generating a report for this ABA select the desired report format in the appropriate drop-down list then select the desired report generation frequency, if applicable. To stop generating a report select "No Report" in the appropriate drop-down list.

Encrypted Email and FedLine channel delivery are available for reports. Contacts can be assigned to a specific report by clicking on the "Email" button next to the report. To receive all current report subscriptions click on the "FedLine" button next to the report. To receive all current report subscriptions click on the "FedLine" button next to the report. To receive all current report subscriptions click on the "FedLine" button next to the report.

The report selection screen allows you to select the desired report format (HTML, PDF or TXT), frequency (if available), and the FedLine delivery option to being generating a specific report for this DFI.

To remove a DFI report subscription, select 'No Report' from the drop down menu for the specific report.

**Step 10:** Click the drop down arrow for the **Customer Transaction Activity Report**.

ODFI/RDFI Options				
Description	Format	Frequency	Email	FedLine
ACH Routing Number Activity Report	No Report			
Customer Transaction Activity Report	PDF	<input checked="" type="radio"/> Daily <input type="radio"/> Monthly	Email	<input checked="" type="checkbox"/>

RDFI Options				
Description	Format	Frequency	Email Contacts	FedLine
Death Notification Report	No Report	<input type="radio"/> Daily		
International (IAT) - RDFI Report	No Report	<input type="radio"/> Daily		
Receiver Setup Report	HTML	<input checked="" type="radio"/> Daily <input type="radio"/> Weekly	Email	<input type="checkbox"/>



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Main** ?  
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**999999999 ACH BANK**

**IMPORTANT: Select Submit to apply all DFI setup changes.** Submit Cancel

**Report Heading Information** | **Email Contact Information** | **Report Information** | **FedLine Maintenance**

Listed below are the reports that are available. To start generating a report for this ABA select the desired report format in the appropriate drop-down list then select the desired report generation frequency, if applicable. To stop generating a report select "No Report" in the appropriate drop-down list.

Encrypted Email and FedLine channel delivery are optional ways to receive FedEDI Plus reports. Email Contacts can be assigned to a specific report by clicking on the Contacts button that will be displayed after choosing the desired report format. To receive a specific report via FedLine, click the FedLine box next to the report. To receive all current report subscriptions via FedLine, click the box at the top of the reports list. All reports delivered via FedLine will be sent to a single electronic delivery point.

ODFI/RDFI Options				All
Description	Format	Frequency	Email	
ACH Routing Number Activity Report	No Report			
Customer Transaction Activity Report	No Report	<input checked="" type="radio"/> Daily <input type="radio"/> Monthly	Email	<input checked="" type="checkbox"/>

**RDFI Options**

Description	Format	Frequency	Email Contacts	FedLine
Death Notification Report	No Report	<input type="radio"/> Daily		
International (IAT) - RDFI Report	No Report	<input type="radio"/> Daily		
Receiver Setup Report	HTML	<input checked="" type="radio"/> Daily <input type="radio"/> Weekly	Email	

**Step 11: Click the appropriate format selection.**



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Main** ?  
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**999999999 ACH BANK**

**IMPORTANT: Select Submit to apply all DFI setup changes.** Submit Cancel

**Report Heading Information** | **Email Contact Information** | **Report Information** | **FedLine Maintenance**

Listed below are the reports that are available. To start generating a report for this ABA select the desired report format in the appropriate drop-down list then select the desired report generation frequency, if applicable. To stop generating a report select "No Report" in the appropriate drop-down list.

Encrypted Email and FedLine channel delivery are optional ways to receive FedEDI Plus reports. Email Contacts can be assigned to a specific report by clicking on the Contacts button that will be displayed after choosing the desired report format. To receive a specific report via FedLine, click the FedLine box next to the report. To receive all current report subscriptions via FedLine, click the box at the top of the reports list. All reports delivered via FedLine will be sent to a single electronic delivery point.

ODFI/RDFI Options					All
Description	Format	Frequency	Email Contacts	FedLine	
ACH Routing Number Activity Report	No Report	<input type="radio"/> Monthly			
Customer Transaction Activity Report	PDF	<input checked="" type="radio"/> Daily <input type="radio"/> Monthly	Email		<input checked="" type="checkbox"/>

  

RDFI Options				
Description	Format	Frequency	Email Contacts	FedLine
Death Notification Report	No Report	<input type="radio"/> Daily		
International (IAT) - RDFI Report	No Report	<input type="radio"/> Daily		
Receiver Setup Report	HTML	<input checked="" type="radio"/> Daily <input type="radio"/> Weekly	Email	

Step 12: Click **Email** to add contacts.



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Multiple Contact Setup** ?  
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**999999999 ACH BANK**  
**Customer Transaction Activity Report**

To set up a new Contact, enter the Contact Name and Contact Email Address in the space provided then click Add Contact. This will add the Contact to the Selected Contacts list below, assigning the address to receive this report. Up to 10 Contacts may be assigned to each report.

Contact Name:

Contact Email Address:

To subscribe an existing Contact to the report, select the Contact from the Available Contacts box and click the down arrow to add them to the Selected Contacts box.

Available Contacts	
Contact Name	Contact Email
Jane Smith	JSmith@ACHBank.com
Kevin Johnson	KJohnson@ACHBank.com

Selected Contacts	
Contact Name	Contact Email

Please click Continue to return to the DFI Maintenance Main page. You must click Continue to return to the Maintenance Main page to save your changes.

The Contact Set up allows you to enter new contact information to receive the selected report. Add a contact by entering the contact's name and email address and clicking **Add Contact**. This will add the new contact to the 'Selected Contacts' list.

Or subscribe existing contacts to this report by highlighting their name in the Available Contacts box and clicking **Add**. Please confirm the email information is correct before submitting to ensure that sensitive data is only sent to the correct contacts. Up to 10 contacts may be assigned to each report.

**Step 13:** Click **Continue** to return to the DFI Maintenance screen.



# FedLine® Education

## FedEDI®: DFI Maintenance

**FedACH: DFI Maintenance - Main** ?  
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**999999999 ACH BANK**

**IMPORTANT: Select Submit to apply all DFI setup changes.** Submit Cancel

Report Heading Information
Email Contact Information
Report Information
FedLine Maintenance

Listed below are the reports that are available. To start generating a report for this ABA select the desired report format in the appropriate drop-down list then select the desired report generation frequency, if applicable. To stop generating a report select "No Report" from the drop-down list.

Encrypted Email and FedLine channel delivery are optional ways to receive reports. Contacts can be assigned to a specific report by clicking on the Contacts button that will be displayed after choosing the desired report format. To receive a specific report via FedLine, click the FedLine box next to the report. To receive all current report subscriptions via FedLine, click the box at the top of the reports list. All reports delivered via FedLine will be sent to a single electronic delivery point.

**Step 14:** Click the **FedLine Maintenance** tab to review and update FedLine delivery options for any subscribed customer reports.

ODFI/RDFI Options					All
Description	Format	Frequency	Email Contacts	FedLine	
ACH Routing Number Activity Report	No Report <input type="button" value="v"/>	<input type="radio"/> Monthly			
Customer Transaction Activity Report	PDF <input type="button" value="v"/>	<input checked="" type="radio"/> Daily <input type="radio"/> Monthly	<input type="button" value="Email"/>	<input checked="" type="checkbox"/>	
RDFI Options					
Description	Format	Frequency	Email Contacts	FedLine	
Death Notification Report	No Report <input type="button" value="v"/>	<input type="radio"/> Daily			
International (IAT) - RDFI Report	No Report <input type="button" value="v"/>	<input type="radio"/> Daily			
Receiver Setup Report	HTML <input type="button" value="v"/>	<input checked="" type="radio"/> Daily <input type="radio"/> Weekly	<input type="button" value="Email"/>		<input type="checkbox"/>



# FedLine® Education

## FedEDI®: DFI Maintenance

FedACH: DFI Maintenance - Main ?  
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999999999 ACH BANK

IMPORTANT: Select Submit to apply all DFI setup changes.

Submit

Cancel

Report Heading Information

Email Contact Information

Report Information

FedLine Maintenance

To receive Customer reports via FedLine, select the specific report(s). Report(s) can be selected individually, by customer, or all can be selected. Only currently subscribed reports will be available. All reports delivered via FedLine will be sent to a single electronic delivery point.

To select all reports for a specific customer, select the check box to the far right of that customer name, or to select all currently subscribed reports, click the check box at the top labeled 'All'.

**Step 15:** Click **Submit** to save all changes to the DFI setup.

Customer	International Receiver Rep	Notification o Originator Rep	Payment Data Information F	Remittance A Detail Report	Remittance A Summary Rep	Return Item - Originator Rep	Social Security Beneficiary R	All
Corporate Customer 1								<input checked="" type="checkbox"/>
Corporate Customer 2								
Corporate Customer 3		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Corporate Customer 4								



# FedLine® Education

## FedEDI®: DFI Maintenance

FedACH: DFI Maintenance - Main  
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IMPORTANT: Select Submit to apply all DFI setup changes.

**Report Heading Information** | **Email Contact Information** | **Report Information** | **FedLine Maintenance**

To receive your Customer reports via FedLine, select the specific reports below. Reports can be selected individually or grouped together to be sent to a single electronic address.

To select all reports for a customer, click the "All" button. To select individual reports, click the report name, or to select all reports for a customer, click the "All" button.

**Now that you've completed this module you should be able to:**

- Use the DFI Maintenance function to:
  - Identify the steps to create Report Headings
  - Identify the steps to create and update Email Contacts
  - Identify the steps to subscribe to or modify DFI level reports
  - Identify the steps to manage customer level report delivery via a FedLine Channel

To choose another module, use the navigation along the top of the page.

Customer	Report Heading	Email Contact	Report	FedLine	Channel	Delivery
Corporate Customer 1						
Corporate Customer 2						
Corporate Customer 3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Corporate Customer 4						